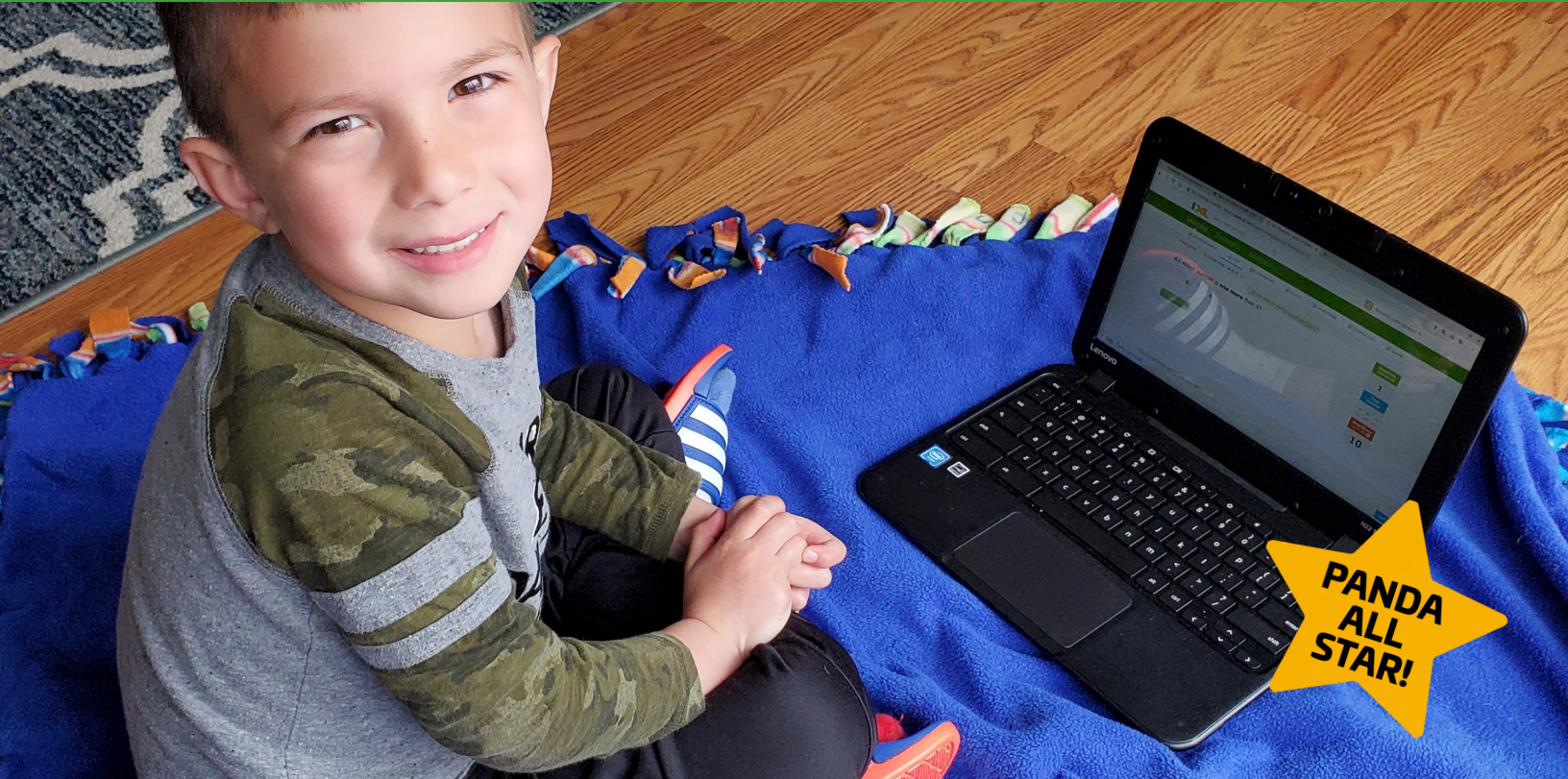




**KIMBERLY HEIGHTS  
SCHOOL**

# Remote Learner Parent Packet



**ARBOR PARK  
PANDAHELP**



**TEACHING AND LEARNING  
DEPARTMENT**



# What device will my student have?

All iPads are managed, monitored, and supported by PandaHelp.

Here's a few tips to get you started!

- There is no code to unlock the iPad
- Keep the case on the iPad for damage protection.
- Keep the device clean! (see last page)



# MICROSOFT LOGIN INFO

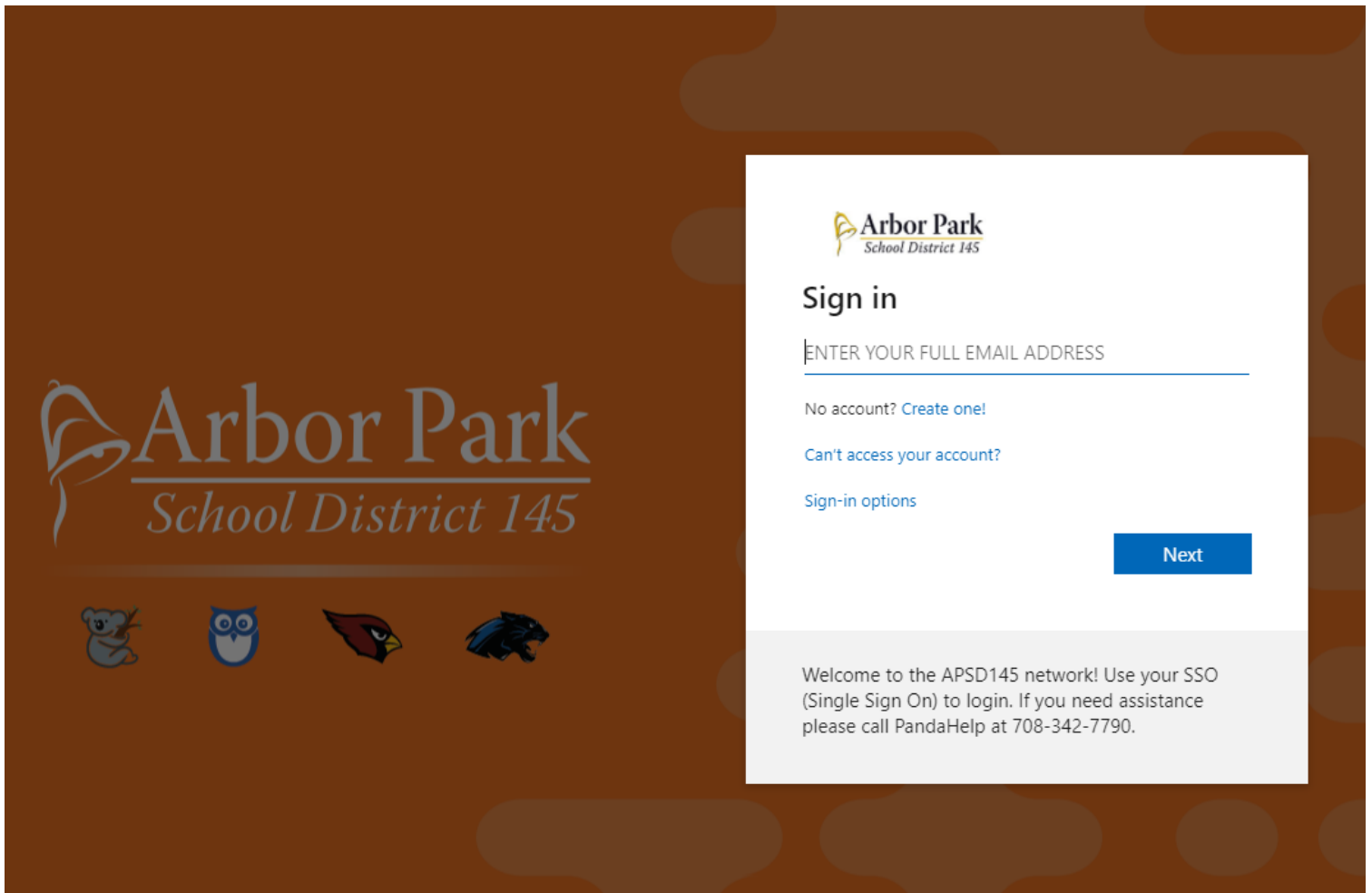
## Student Account Microsoft Login Information:



**Username:** FirstName.LastName@student.arbor145.org

**Password:** Arbor123

*\*Please note the capital **A** in the password*

A screenshot of a web login page for Arbor Park School District 145. The background is a dark brown color with a repeating pattern of light brown circles. On the left side, there is a large logo for "Arbor Park School District 145" in a serif font, with a stylized tree icon to the left. Below the logo are four small icons: a blue bear, a blue owl, a red cardinal, and a blue panther. On the right side, there is a white rectangular login form. At the top of the form is the Arbor Park School District 145 logo. Below it is the heading "Sign in". There is a text input field with the placeholder text "ENTER YOUR FULL EMAIL ADDRESS". Below the input field are three links: "No account? Create one!", "Can't access your account?", and "Sign-in options". At the bottom right of the form is a blue button with the text "Next". Below the form, there is a white box containing the text: "Welcome to the APSD145 network! Use your SSO (Single Sign On) to login. If you need assistance please call PandaHelp at 708-342-7790."

# Does the device have an Internet filter?

**Yes! All student-issued devices have a strong, reliable, and industry trusted Internet and content filter.**

Arbor Park School District's Information Technology Department (PandaTech) is reminding parents to be vigilant while your kids are online. In these days of YouTubers, influencers, and social media it is important that kids are educated on Internet safety.

We've worked hard to ensure a secure and safe network while providing access to the correct learning resources. Our PandaTech team reviews Internet and Network traffic daily to ensure the correct websites are being visited. All Internet traffic is recorded and monitored by PandaTech on a daily basis.

Our firewall protects our data by blocking malware, viruses, and other negative things that impact schools, businesses, and organizations daily. **Our firewall also has a strong content filter that protects our students and staff from a variety of website categories as recommended by CIPA (Children's Internet Protection Act).** CIPA was created by the FCC to create guidelines to schools and libraries for Internet Safety. Arbor Park School District 145 is compliant with CIPA and does accept E-Rate funding which allows us to improve our network infrastructure and Internet speeds throughout our district. Our PandaTechTeam has gone above and beyond CIPA recommendations to make sure our kids are safe while on any device (iPad, Chromebook, Laptop, Computer) in our district.

We recommend you continue to sit down with your children and discuss safe Internet practices. In conclusion, we all must work together to ensure our kids have a safe Internet experience whether at home, school, or public places.

**There are a variety of handouts and links available with information and safety tips:**

*Check out these two links to learn more:*

[https://www.consumer.ftc.gov/articles/pdf-0006-living-life-online\\_0.pdf](https://www.consumer.ftc.gov/articles/pdf-0006-living-life-online_0.pdf)

<https://www.consumer.ftc.gov/sites/default/files/articles/pdf/pdf-0002-heads-up.pdf>

**To find out more information on the Children's Internet Protection Act (CIPA), please visit:**

<https://www.fcc.gov/consumers/guides/childrens-internet-protection-act.>

# What apps we will be using?

There are a variety of apps available on the iPads. Teachers will provide instructions on which app will be used when. All district approved apps and software are listed on our website:

<https://www.arbor145.org/mc/panda>

The following 3 apps are the most important for parents/guardians to know:



**Microsoft Teams** is a tool that provides video conferencing, assignment posting, and a single spot for teachers to communicate with students. Teachers will be streaming live lessons via Teams. This will provide the best experience for our remote learners. More information on Teams can be found on the next few pages.



**ClassLink** is an awesome tool that provides a library of applications for our students. ClassLink prevents the hassle of remember usernames and passwords for different applications. It allows a QR code to be scanned giving access to the library of apps. Best of all, it is very easy to use and will be a great resource for teachers and students.



**Parent Square** is a tool for all Arbor Park parents to use to communicate with Teachers. Teachers can post (similar to Facebook) newsletters, events, and pictures. The most important feature is the one on one messaging system to communicate with parents. Pandas have pushed ParentSquare to student iPads at KHS so parents can utilize this tool. Parents are free to download this app on their own devices since it will be used in all schools.

# Parents and Students can be Panda All Stars!

## *A Panda All Star:*

- Checks the calendar on Sunday nights for live session meetings during the week.
- Joins the live classes when scheduled
- Pays attention to the class
- Contributes when possible!
- Keeps their device charged and ready to go!

**PANDA  
ALL  
STAR!**



# How to See and Join Live Sessions?

## Microsoft Teams—our Virtual Classroom!

The screenshot displays the Microsoft Teams interface. On the left, a calendar view shows the current date as Saturday, August 15, 2020, at 1:25 PM. A meeting titled 'test class' is visible for 1:30 pm to 2:00 pm, with a duration of 5 minutes. The calendar view is annotated with a green arrow pointing to the meeting entry, labeled 'JOIN ON THIS DATE AND TIME!'. Below the calendar, the days of the week are listed from August 16 to August 21, with 'No meetings' indicated for each day. The right side of the screen shows the details for the 'test class' meeting. It includes the date and time (Saturday, August 15, 2020, 1:30 pm - 2:00 pm), a 'Share meeting invite' link, and a phone number (+1 708-329-8930) for toll-free access. There are 'Join' and 'RSVP' buttons. Below the meeting details, the 'PARTICIPANTS (2)' section lists David as the Organizer and Phillip as a participant with 'No response'. A 'Delete event' option is also visible. At the bottom of the screen, the navigation bar includes icons for Activity, Chat, Teams, Assignments, Calendar, Files, and More. A green arrow points to the Calendar icon in the navigation bar, labeled 'CALENDAR ICON SHOWS UPCOMING CLASSES'.

1:25 PM Sat Aug 15

Calendar

test class

Chat Details More

test class

Saturday, August 15, 2020  
1:30 pm - 2:00 pm

Share meeting invite

+1 708-329-8930 (Toll) United States

Join RSVP

PARTICIPANTS (2)

David Organizer

PG Phillip No response

Delete event

This will delete the event for you only. It won't affect other participants.

Activity Chat Teams Assignments Calendar Files More

# Can I contact PandaHelp for tech support?

**Yes! But, please reach out to your teacher for any assignment, schedule, or curriculum questions.**

**Pandas can assist with technical issues only.**

Please email [pandahelp@arbor145.org](mailto:pandahelp@arbor145.org)  
or call 708-342-7790

Parents, please be sure to leave your name, or student name, your relation to the student.



**Panda QuickSupport  
App Icon:**



**Need Tech Support? Contact Panda!**



**Remember to keep your device clean!**



**ARBOR PARK  
PANDAHELP**

# Good Tips from Panda!

## *What should I clean?*

The screen, keyboard, case, charger, and the stylus.

## *How can I clean the device?*

Spend a few minutes using a damp (not wet) rag with anti-bacterial soap OR an anti-bacterial wipe.

## *How often should I clean the device?*

Every day! Clean the device and accessories right before you charge it. It's a good habit to be in!

**\*Do not submerge the device or accessories.  
Water can damage components!**

## *What can I use to clean it?*

Anti-bacterial dish soap

Anti-bacterial hand soap

Clorox Wipes or equivalent



ARBOR PARK  
**PANDAHELP**