

Student Acceptable Use Policy

Arbor Park School District 145 authorizes students to use technology owned or otherwise provided by the district as necessary for instructional purposes. The use of district technology is a privilege permitted at the district's discretion and is subject to the conditions and restrictions set forth in applicable Board policies, administrative regulations, and this Acceptable Use Agreement. The district reserves the right to suspend access at any time, without notice, for any reason. The district expects all students to use technology responsibly in order to avoid potential problems and liability. The district may place reasonable restrictions on the sites, material, and/or information that students may access through the system. Each student who is authorized to use district technology and his/her parent/guardian shall sign this Acceptable Use Agreement as an indication that they have read and understand the agreement. District technology includes, but is not limited to, computers, hotspots, network servers, wireless networking technology (Wi-Fi), the Internet, email, devices, wireless access points, tablets, any device whether accessed on or off site or through district-owned devices. This agreement may change but is valid for the duration of the student's enrollment.

Student Obligations and Responsibilities

Students are expected to use district technology safely, responsibly, and for educational purposes only. The student in whose name district technology is issued is responsible for its proper use at all times. Students shall not share their assigned online services account information, passwords, or other information used for identification and authorization purposes, and shall use the system only under the account to which they have been assigned. Students are prohibited from using district technology for improper purposes, including, but not limited to, use of district technology to:

1. Access, post, display, or otherwise use material that is discriminatory, libelous, defamatory, obscene, sexually explicit, or disruptive. All Microsoft Teams chats, posts, and emails are monitored by Panda.
2. Bully, harass, intimidate, or threaten other students, staff, or other individuals ("cyberbullying") pursuant to Board policy.
3. Disclose, use, or disseminate personal identification information (such as name, address, telephone number, Social Security number, or other personal information) of another student, staff member, or other person with the intent to threaten, intimidate, harass, or ridicule that person.
4. Infringe on copyright, license, trademark, patent, or other intellectual property rights.
5. Intentionally disrupt or harm district technology or other district operations (such as destroying district equipment, placing a virus on district computers, adding or removing a computer program without permission from a teacher or other district personnel, changing settings on shared computers).
6. Install unauthorized software. Pandas provide all required apps and software to devices.
7. "Hack" into the system to manipulate data of the district or other users using unauthorized access. Utilizing proxy avoidance, botnets, port scanning, or other form of cyber-attack activity.
8. Engage in or promote any practice that is unethical or violates any law or Board policy, administrative regulation, or district practice.
9. Use authorized system for chat, messaging, or video conferencing. Only Microsoft Outlook and Teams are allowed for communication with other students, teachers, or staff and are monitored.
10. Overall causing any interference or disruption with network or Internet resources.

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Privacy

Since the use of district technology is intended for educational purposes, students shall not have any expectation of privacy in any use of district technology. The district reserves the right to monitor and record all use of district technology, including, but not limited to, access to the Internet or social media, communications sent or received from district technology, or other uses. Such monitoring may occur at any time without prior notice for any legal purposes including, but not limited to, record retention and distribution and/or investigation of improper, illegal, or prohibited activity. Students should be aware that their use of district technology (such as web searches and emails) cannot be erased or deleted. All provided accounts and passwords created for or used on any district technology are the sole property of the district.

Microsoft Teams is an internal platform for students, teachers, and staff. Only allowed users have access to classes and virtual meetings. Microsoft Stream is also an internal resource allowing only authorized users access to video content. During class sessions, teachers may record their meetings which are stored in Stream. These internal resources are not shared with the public and are controlled by Panda and teachers. Students can utilize their webcam to join virtual or on-site class sessions to meet with classes during live sessions or individual teachers. Students can mute their audio and video when needed. All users of these systems are expected to respect privacy.

Student Expectations

Students are expected to treat their virtual environment as if they were in a classroom. Microsoft Teams, and all other district approved platforms, are our virtual classroom and expectations must be met. Students are expected to be good digital citizens.

Reporting

If a student becomes aware of any security problem (such as any compromise of the confidentiality of any login or account information) or misuse of district technology, he/she shall immediately report such information to the teacher or other district personnel.

Device

Students and parents are responsible for the district issues devices and accessories. Please treat the devices with care. With our warranty program, any broken or damaged devices or accessories will be replaced at no cost. Any missing items or intentional damage will be charged to the parent's PushCoin account. All assets must be returned at request of the district.

Consequences

Violations of the law, Board policy, or this agreement may result in revocation of a student's access to district technology and/or discipline, up to and including suspension or expulsion. In addition, violations of the law, Board policy, or this agreement may be reported to law enforcement agencies as appropriate.

Student Acceptable Use Policy

Parents, please discuss this policy and expectations with your child. A separate form will need to be completed for each child.

STUDENT NAME:	
SCHOOL:	
GRADE:	
DATE:	

As the parent/guardian of the above-named student, I have read, understand, and agree that my child shall comply with the terms of the Acceptable Use Agreement. By signing this Agreement, I give permission for my child to use district technology and/or to access the school's computer network and the Internet. I understand that, despite the district's best efforts, it is impossible for the school to restrict access to all offensive and controversial materials. I agree to release from liability, indemnify, and hold harmless the school, district, and district personnel against all claims, damages, and costs that may result from my child's use of district technology or the failure of any technology protection measures used by the district. Further, I accept full responsibility for supervision of my child's use of his/her access account if and when such access is not in the school setting.

PARENT/GUARDIAN NAME (PRINTED)	
PARENT/GUARDIAN SIGNATURE:	
DATE:	

Please return to your school.