



**Arbor Park School District 145
Transition Plan**

OCTOBER 2020 UPDATE



District 145 Return to School Plan

The District will return to in-person instruction for a portion of our student body while the remainder of our student body will continue remote learning starting on Monday, October 26, 2020. In addition, all Arbor Park District 145 Schools will return to full-school days on October 26, 2020, with each school observing the following student schedule:

Arbor Park Middle School (Grades 5-8)

7:45a.m. – 2:31p.m.

Scarlet Oak School (Grades 3-4)

8:55a.m. – 3:10p.m.

Morton Gingerwood School (Grades 1-2)

9:15a.m. – 3:30p.m.

Kimberly Heights School (Grades Pre-K and K)

8:30a.m. – 1:30p.m.

- ❖ Remote students should be signed in and ready to start their day on-time, but should be aware that delays are possible as we transition back into in-person learning.

Parents who selected in-person learning for their child(ren) on the return to learning survey over the summer will start with in-person learning on October 26, 2020. This group will continue in-person learning through November 20, 2020. As a reminder, there is no student attendance during Thanksgiving week (November 23rd through the 27th).

Changes to in-person or remote learning will be available through a new parent survey the week of November 2, 2020. Parents will be required to choose in-person or remote learning. All changes made in this survey will take effect on Monday, November 30, 2020. Your decision to choose in-person or remote learning in the November 2020 survey will remain in effect until further notice.

Please be aware that changes will occur often due to pandemic conditions. The District will communicate changes to parents and staff as often as necessary and with as much notice as possible.

Student and Staff Expectations

Social Distancing

Arbor Park 145 students and staff are expected to maintain social distancing (6 foot separation) throughout the school day as much as possible. Each building will work to ensure social distancing. This will include social distancing in the hallways and classrooms. All non-essential furniture has been removed from each classroom to help accommodate social distancing. Signage reminding staff, visitors, and students to maintain social distancing has been placed in strategic areas throughout each school. Building staff will review their student pick up and drop off procedures to maintain proper social distancing. Students should bring to and from school only the necessary items that support student learning (1:1 device, school issued books, paper, etc.).

Face Coverings and P.P.E.

Students and staff are required to properly wear a nose and mouth covering (face covering) in all areas. Face coverings will be worn at all times in all locations. This requirement is subject to change as these guidelines evolve. Gloves or other PPE must be used as needed when assisting students requiring close contact. Arbor Park School District 145 will provide a clear face shield and a face covering to all employees if necessary. Employees may also use (and are encouraged to use) their own approved face covering. Students who do not bring their own face coverings will be provided with one, but are encouraged to provide their own personal face covering.

Health Screening

Only students and staff who are healthy should report for in-person learning.

✚ Transportation / Bus Riders

If taking an Arbor Park 145 School Bus, students will be temperature and health screened prior to boarding the bus. If a student has a measured temperature at or above 100.4 degrees Fahrenheit, they will not be allowed to ride the bus. If a student is unable to board a bus and returns home, they will participate in remote learning until they are medically eligible to return to school.

✚ Walkers/Drop-Offs

Students and Staff will enter each day through designated doors at each of our schools. Each school facility entrance will be equipped with a walk up touchless temperature scanner (Students who were screened at bus stops will not be required to follow this process - they will enter in a separate entrance). All entrances will be overseen by District 145 employees and no students or staff will be allowed into a school facility if their temperature is at or above 100.4 degrees Fahrenheit. Students and staff showing symptoms of COVID-19 should remain home and seek additional medical assistance. If any of the following symptoms are present, students and staff will be sent home/denied entry:

- A Fever of 100.4 degree Fahrenheit or higher
- Severe Headache, shortness of breath
- New cough, sore throat, vomiting, diarrhea, or abdominal pain from unknown cause
- New congestion/runny nose, new loss of taste or smell or nausea
- Fatigue from unknown cause and muscle or body aches
- ❖ Medical Evaluation and Testing are Strongly Recommended for ALL Persons with COVID-Like Symptoms.

Any student or staff member who begins to exhibit a high fever and COVID-19 like symptoms must report to the designated isolation area, following the building procedure. Students will wear a face covering and

will remain in the isolation area until a parent or guardian picks the student up or alternative transportation home is arranged. Staff will remain in the isolation area until they are able to leave. These individuals must self-monitor and return to school according to the IDPH guidelines. A doctor's note may be required for staff returning to work.

Staff who has had contact with someone who is positive for COVID-19 must notify their building principal or supervisor immediately and follow IDPH guidelines for self-monitoring and self-quarantine. Students/families who have had contact with someone who is positive for COVID-19 must notify their building principal immediately and follow the IDPH guidelines for self-monitoring and self-quarantine.

Walking Students / Student Drop-Off's - **Students may NOT be on school grounds more than 10 minutes before the start of the school day. Students are expected to social distance prior to entering school facilities and must wear a face covering while on school grounds.**

School Closure Plan

Arbor Park School District 145 must be prepared for short-term disruptions and/or closures, regardless of the community spread **if an infected person has been in a school building**. If this happens, the District will follow the most up to date decision tree from the IDPH:

<https://www.isbe.net/Documents/IDPH-COVID19-Exclusion-Decison-Tree.pdf> (October 13, 2020 Update)

Coordination with Local Health Officials

Once learning of a COVID-19 case in someone who has been in a school, Arbor Park School District 145 will immediately notify local health officials. These officials will help administrators determine a course of action for the classroom, school and programs.

- The District Office or Office of the Superintendent will notify the Oak Forest, Tinley Park and Cook County Health departments if a positive case of COVID-19 is discovered.
- The proper entities will collaborate to confirm the positive COVID-19 case and assist Arbor Park School District 145 in developing a course of action.

School Dismissal for a Suspected or Positive COVID Case

The classroom, grade level or school could be dismissed depending on specifics of exposure. The initial short-term dismissal allows time for the school and the local health officials to gain a better understanding of the COVID19 situation impacting the school. Local health officials will help the school determine appropriate next steps, including whether an extended dismissal duration is needed to stop or slow further spread of COVID-19. Schools are not expected to make decisions about dismissal or canceling events on their own.

- Arbor Park School District 145 will work along with the Cook County Health Departments recommendations for the scope (e.g., a single classroom, a single school, multiple schools, or the full district) and duration of school dismissals will be made on a case-by-case basis using the most up-to-date information about COVID-19 and the specific cases in the community.
- During any school dismissal, all extracurricular group activities, school-based after school programs, and large events (e.g., assemblies, music events, and sporting events) will be cancelled.
- During any COVID-19 school closure staff, students, and their families are discouraged from

gathering or socializing anywhere. This includes group childcare arrangements.

If a particular school building or the entire district is closed due to COVID-19, the District will then move into structured full remote learning.

Cleaning and Disinfection (COVID Positive)

District custodial staff will follow the established cleaning procedures for building cleaning and disinfection.

- Close off areas used by the individuals with COVID-19 and wait as long as possible before beginning cleaning and disinfection to minimize potential for exposure to respiratory droplets. Open outside doors and windows to increase air circulation in the area. If possible, wait up to 24 hours before beginning cleaning and disinfection.
- Cleaning staff will clean and disinfect all areas (e.g., offices, bathrooms, and common areas) used by the ill persons, focusing especially on frequently touched surfaces.
- If surfaces are dirty, they must be cleaned using a detergent or soap and water prior to disinfection.
- Use of disinfectant machine to increase coverage and minimize disinfecting time.

Ancillary Student Services

Lunch Service for In-Person Learning

Beginning on October 26, 2020, in-person students will have access to a free daily lunch. One lunch option will be available daily with students opting in/out during their homeroom/1st period class. Lunches will be prepared and provided by Arbor Management, Inc., an independent food service management company. Lunch will be served in the classroom/academic space. Each lunch will consist of a main entrée (hot or cold), fruit, vegetable and milk. Students ordering meals while in-person may not participate in the remote learning meal pickup.

If you have any questions about our lunch service, please call Erin Joyce with Arbor Management, Inc. at 708-342-7699 or kitchenmanager@arbor145.org.

Breakfast/Lunch Service for Remote Learning

Beginning the week of October 26, 2020, free breakfast and lunch will be offered to all remote learners one-day a week. Meals will be served at Arbor Park Middle School between 4:30pm and 6:00pm and multiple-day meals (breakfast and lunch) will be available for each student. Only Arbor Park School District 145 students are eligible to receive meals. Each meal will come with a main entrée, fruit, vegetable and milk. Any member of the household may pick up meals on behalf of a student.

If you have any questions about our lunch service, please call Erin Joyce with Arbor Management, Inc. at 708-342-7699 or kitchenmanager@arbor145.org.

Athletics

All athletic programs have been cancelled until further notice.

Field Trips

All field trips have been cancelled until further notice.

Facility Rental

All District facilities are off limits to the public until further notice.