



Dr. Andrea Sala
Superintendent of Schools

Brian K. O'Keeffe
*Assistant Superintendent
of Finance*

Gina DioGuardi
*Director of
Special Education*

Camille Hogan
*Director of Teaching and
Learning*

Arbor Park Middle School
*David Evans
Principal
Bradley Dizonno
Assistant Principal
17303 Central Avenue
Oak Forest, IL 60452
Phone (708) 687-5330
Fax (708) 535-4527*

Scarlet Oak School
*Scot Pierce
Principal
5731 Albert Drive
Oak Forest, IL 60452
Phone (708) 687-5822
Fax (708) 687-4292*

Morton Gingerwood School
*Thomas Flynn
Principal
16936 Forest Avenue
Oak Forest, IL 60452
Phone (708) 560-0092
Fax (708) 535-5071*

Kimberly Heights School
*Eliza Lopez
Principal / Director of
Bilingual Programming
6141 Kimberly Drive
Tinley Park, IL 60477
Phone (708) 532-6434
Fax (708) 532-4495*

**District
Administrative Office**
17301 Central Avenue
Oak Forest, IL
60452-4920
(708) 687-8040
Fax (708) 687-9498

www.arbor145.org

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Dear Arbor Park 145 Families,

As you are aware, Arbor 145 is offering two options for school this fall: on-site instruction (traditional model) or remote learning. I would like to take a moment to explain what both options will look like so that you can make an informed choice.

On-site instruction will occur five days a week. School start and end times will remain the same as they always have been, and students who are eligible for bus services will receive them. Students will be required to wear PPE and will report to a specific room, remaining there for the length of the school day with their classroom teacher or with a supervisor. Lunch will be eaten in rooms. Because of social distancing guidelines, it is possible that a student will be supervised by an adult who is not his/her homeroom teacher; a student may need to log in to a Teams meeting in order to receive instruction even if he/she is on campus. This is why we ask that if you can keep your child home, please do so. It keeps our on-site numbers low and increases the likelihood that students can be assigned to their homeroom teachers during the school day. At the middle school, students will see most of their teachers virtually because they will not rotate to different classrooms to receive instruction.

Remote instruction will look different than it did in the spring. The Illinois State Board of Education's guidelines for remote instruction have been revised significantly, and this enables us to reconfigure our remote learning plan. First, remote learners will follow the same schedule that on-site learners do. They will interact with their teachers every day. Teachers will either present a lesson live for a portion of a block, broadcasting it to students via Teams, or they will pre-record it and show it to their students at a designated time. Students may then log off to complete an activity or assignment, they may join a breakout room to work with their peers on something, or they may meet with a teacher to review a concept or to be assessed on their understanding of content. Teachers will make choices based on the needs of their students.

For both options, we will track attendance and work completion, reaching out if we see a lack of engagement. We will also assign traditional grades. Our goal is furthering the academic growth of all students. Both on-site and remote learners will engage with the same content; teachers will provide instruction and support to both cohorts. In the event that a student must be quarantined, he/she may continue learning from home, staying connected to his/her class while off-site. Students can feel connected to classmates despite distance and learning can occur no matter the setting.

Returning to Learning 2020-2021
<ul style="list-style-type: none"> Parents choose one of two options for learning: on-site instruction (traditional model) or remote learning. Once a choice is made, it is in effect until the end of the first trimester. All students will receive five full days of instruction. All students will be provided a device – PK-KG students will utilize iPads, 1-8 students will be assigned a SurfaceGO.

- PandaHelp will support all students as they use their 1:1 devices.
- Students will access learning platforms and programs via ClassLink.
- Students who are on campus for instruction will follow all social distancing guidelines and will wear masks per state requirements.
- ISBE’s remote learning guidelines for the fall are different from those published in the spring; remote learning will be significantly different this fall.
- All current plans are contingent upon being in Phase 4 of the governor’s *Restore Illinois* plan; a change in status will result in an adjustment to our Returning to Learning plan.
- Teachers and administrators will communicate pertinent information to district families using ParentSquare, emails, texts and phone blasts as well as school and classroom newsletters.
- Parents will have access to virtual trainings illustrating the use of important remote learning platforms and programs enabling them to assist students at home if needed.

On-site Learning Model	Remote Learning Model
<ul style="list-style-type: none"> • Students attend school five days a week and practice social distancing while wearing masks; normal school start and end times are preserved 	<ul style="list-style-type: none"> • Students attend school virtually five days a week; students follow the on-site school start and end times – students receive instruction and complete activities at set times during the school day
<ul style="list-style-type: none"> • Students will be assigned to a grade-level classroom teacher (or grade-level team if at the middle school) and then to a location in the building; depending upon numbers, some students may be supervised by an adult who is not their classroom teacher due to social distancing requirements – students will log into Teams to connect with their class virtually 	<ul style="list-style-type: none"> • Students will be assigned to a grade-level classroom teacher (or grade-level team if at the middle school); students will log into Teams to connect with their class virtually according to a set schedule; students should engage in remote learning from a designated workspace within the home containing all supplies necessary for learning; proper attire must be worn; student attention must be focused on learning activities
<ul style="list-style-type: none"> • Students will receive instruction using curriculum aligned to the Illinois Learning Standards; they will receive physical copies of textbooks and novels where appropriate; K-4 students will receive individual math manipulative kits and magnetic whiteboards 	<ul style="list-style-type: none"> • Students will receive instruction using curriculum aligned to the Illinois Learning Standards; they will receive physical copies of textbooks and novels where appropriate; K-4 students will receive individual math manipulative kits and magnetic whiteboards
<ul style="list-style-type: none"> • Schools will track daily student attendance; if attendance is problematic, problem-solving meetings with students and parents will be scheduled 	<ul style="list-style-type: none"> • PK-4 remote students will submit a daily form to verify their attendance; 5-8 remote students will log in to ClassLink to verify daily attendance; classroom teachers will note students’ presence and participation in virtual meetings each class period -- students who fail to consistently engage in remote learning will be

	<ul style="list-style-type: none"> contacted, along with their parents, to schedule problem-solving meetings
<ul style="list-style-type: none"> Deadlines for work completion will be assigned; students' rate of work completion will be tracked; a consistent lack of work completion will result in scheduled problem-solving meetings with students and parents 	<ul style="list-style-type: none"> Deadlines for work completion will be assigned; students' rate of work completion will be tracked; a consistent lack of work completion will result in scheduled problem-solving meetings with students and parents
<ul style="list-style-type: none"> Student work will be assessed, and grades will be assigned based on the traditional grading scale 	<ul style="list-style-type: none"> Student work will be assessed, and grades will be assigned based on the traditional grading scale
<ul style="list-style-type: none"> Students will submit assignments electronically through Teams 	<ul style="list-style-type: none"> Students will submit assignments electronically through Teams
<ul style="list-style-type: none"> Lunch will be served to students at their assigned locations 	<ul style="list-style-type: none"> Students will go offline for lunch
<ul style="list-style-type: none"> Students will have special classes (like PE, Art and Music) – they will engage virtually with their teachers for these subjects 	<ul style="list-style-type: none"> Students will have special classes (like PE, Art and Music) – they will engage virtually with their teachers for these subjects

PandaHelp Technology Information

We are excited that our entire district is 1:1 with devices for both on-site and remote learning!

For PK and KG:

Students will be assigned an iPad. If the student is on-site, the iPad will stay in the classroom within a charging cart. If the student is remote, an iPad and charger will be issued to the student. In the event of a possible closure, on-site students will be allowed to take home their iPads and a charger to continue remote learning. iPads will have Microsoft Teams to facilitate students' virtual interactions and meetings with their teachers.

For 1-3:

Students will be assigned a new SurfaceGO tablet and accessories. Principals will be coordinating device pickups for both on-site and remote learners. We know these devices are new to the students and Panda is working on instructional documents and videos to guide students and parents in using the new devices. Students are already familiar with Teams and ClassLink, so the learning curve will be small. Students will be bringing their devices home every day. The charger can stay at home as charging stations will be available in the classroom. In the event of a possible closure, students will have their device at home and be ready for remote learning. Students will be issued the following: SurfaceGO Device, Protective Black Case, Keyboard, Stylus Pen, Charger. Panda will also be providing a bag for students to keep all of their tech belongings in.

For 4-8:

Students kept their devices and accessories over summer. Please check with your child to ensure they have all components before the start of the year. If you are in need of any replacements, please visit our online store to purchase a replacement: <https://store.arbor145.org/>. All orders will be via a non-contact pickup or shipped directly home. Students should have the following: SurfaceGO device, protective black case, keyboard, stylus pen, charger.

As always, please contact your child's building principal if you have questions. Thank you!

Camille Hogan, Arbor 145 Director of Teaching and Learning