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November 11, 2020

Dear Arbor Park Students and Families,

We would like to commend our students and staff for their flexibility and commitment to learning no matter the setting or schedule during this school year. It is no small feat that we have successfully implemented synchronous instruction using a variety of configurations since August. We know that our families appreciate consistency of routine. We also know that our families trust us to keep students safe. Right now, based on school metrics data provided by the Illinois Department of Public Health (<http://covid-dashboard.fsm.northwestern.edu/>), we feel that it is necessary to revert to a **fully remote teaching schedule beginning November 12, 2020**.

Our remote learning schedule requires students to attend school via their devices from 8:30-1:30pm, Monday through Friday. Lessons will be broadcast each day via Microsoft Teams so that students may benefit from live, synchronous daily instruction.

The remote model will be in effect until further notice. We will review the data consistently and return to in-person learning as soon as we are able to. The parent survey asking families to select their preferred location for learning for their child for the second trimester (on-site remote or at-home remote) may be submitted until Friday, November 13<sup>th</sup> at 4:00pm. When we are able to resume on-site learning, those preferences will go into effect. Until such time, all students are accessing instruction remotely.

Please communicate with your child’s teachers and your building principal; everyone is working to be responsive despite the changes to the schedule. Teachers will always work to meet the needs of our students, no matter the setting. We may be remote, but we are not far away – call, email or communicate questions and concerns through ParentSquare.

Sincerely,

Arbor Park 145 Administrative Team